



INVITATION TO TENDER NOTICE
PUBLIC TENDER INVITATION

Date: 15/12/2021
Subject: Invitation bid for a project funded by UNICEF
Bid no: AYUUB NGO/SOM/2022/UNICEF/ CON/2241
Bid Title: Procurement of
A) Rehabilitation of 8 classroom installation with ramps to improve entrance for children with disability
B) Repairing 234 destroyed school furniture
C) Rehabilitation/ construction and installation ramps for 12 gender friendly latrine to improve the entrance for CWD
D) Repairing/Installation 12 handwashing facilities

Project Title: Integrated Multi-Sectoral Humanitarian Response to Natural and Complex Emergencies in Education in Lower Shabelle, Somalia

Geographical coverage Region/District: Marka, Qoryooley and Wanlaweyn districts

PD Ref. No: SOM/PCA2021216/PD2021449

Contracting authority: AYUUB NGO

AYUUB NGO invites interested companies to apply from AYUUB a tender bid titled procurement of Rehabilitation of 8 classroom installation with ramps to improve entrance for children with disability, Repairing 234 destroyed school furniture, Rehabilitation/ construction and installation ramps for 12 gender friendly latrine to improve the entrance for CWD and Repairing/Installation 12 handwashing facilities under the project of Integrated Multi-Sectoral Humanitarian Response to Natural and Complex Emergencies in Education in Lower Shabelle, Somalia whose geographical area is Marka, Qoryooley and Wanlaweyns districts of Lower Shabelle region, Ref: SOM/PCA2021216/PD2021449 AYUUB invites interested parties to apply the tender advert and it's available in AYUUB NGO office, Ayuub village, Merka and websites.

1.1. Place of service

The service will be carried out in Marka, Qoryooley and Wanlaweyn district, Lower Shabelle Region, Somalia

1.2. Value of service

The value for the supply should be identified as USD per each item

1.3 Conditions for Acceptance

The final acceptance will be decided by the bid committee, and the bidder have the right to inform the decision.

1. Solicitation Package Documents

The following documents are issued to enable you to bid:

- A Annex A - Bid application form - signed and stamped
- B AYUUB – ethical standards for suppliers signed and stamped
- C Technical and Financial Proposal Form-including:
 - Annex B Quotation letter form
- D Companies are required to provide the following documents:

1. Licence certificate
2. Bank Details
3. Company profile
4. Company previous experience (use attached format) Annex D

COMPLETE THE FINANCIAL PROPOSAL HEREIN BELOW.

- A) Rehabilitation of 8 classroom installation with ramps to improve entrance for children with disability

Rehabilitation of 8 classroom installation with ramps to improve entrance for children with disability						
SN	Item description	UoM	qty	Unit cost per each	Total	Comments
1	Iron Sheet Large Size (Blue color)	pcs	30			
2	Iron Sheet small Size (Green color)	pcs	40			
3	Tawulo due ameze	pcs	1			
4	Maysmurale	pcs	30			
5	Steyli	ligajo	4			
6	Nails n.4	kg	3			
7	Nails n.5	kg	2			
8	Nails n.6	kg	2			
9	Nails n.7	kg	2			
10	Shinyeri waweyn	pcs	5			
11	Handrap	pcs	2			
12	Katanaajo	pcs	2			
13	filo fero	kg	4			
14	Cement	50 kg per each	10			
15	Karto Molo fini	pcs	3			
16	Mindi lezo	pcs	3			
17	Rinji girij	kg	6			
18	Carro kaawo	kaariko	6			
19	Carro Maanyo	kaariko	6			
20	Offloading and Uploading	N	1			
21	Rakiis	Pcs	14			
22	Nuurad	loor	3			
23	Manodopara	N	1			
				Number Classrooms	8	
Total Cost of the Activities						

- B) Repairing 234 destroyed school furniture



South Central Somalia

No	Repairing destroyed school furniture/ 234					
	<i>Item discription</i>	<i>UoM</i>	<i>qty</i>	<i>Unit cost per each</i>	<i>Total</i>	<i>Remarks</i>
2	Tawulo	pcs	2			
3	Musmar	kg n.6	0.5			
4	Musmar	kgn.4	0.5			
5	Musmar	kgn.2	0.5			
6	Koolo Caano	pcs	1			
7	Maysmuraale	pcs	1			
8	Manodopara		1			
9	Gaari Hamali		1			
				Total chairs and Tables	234	
Ground TOTAL						

C) Rehabilitation/ construction and installation ramps for 12 gender friendly latrine to improve the entrance for CWD

<i>Rehabilitation/ construction and installition ramps for 12 gender friendly latrine to improve the entrance for CWD</i>						
No	<i>Item discription</i>	<i>UoM</i>	<i>qty</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Remarks</i>
1	Blue color Iron sheet	pcs	10			
2	Stayle	Ligaajo	1			
3	Nails	kg	1			
4	Shiyeri	pcs	2			
5	Handrap	Pcs	2			
6	Katanaajo	Pcs	1			
7	Maysmuraale	pcs	8			
8	Sticks - (Rakiis)	Pcs	6			
9	Cement (Shammeendo)	50 kg per each	8			
10	Tubo number 15	pcs	1			
11	Manokoto	Pcs	3			
12	Bricks (Bulkeeti)	pcs	20			
13	Caro maanyo	Kaariko	2			
14	Carro kaawo	Kaariko	3			
15	Tubo rubeneto	Pcs	3			
16	Parrel	pcs	3			
17	Manadopera		1			
			Number of Latrines	12		

Ground TOTAL

D) Repairing/Installation 12 handwashing facilities

Repairing/Installation handwashing facilities						
S/N	Item discription	UoM	Qty	Unit Cost	Total Cost	Remarks
1	Jerry cans	pc	1			
2	Rubuneto	pc	1			
3	Mana dobaro	N	1			
4	steeli	pc	1			
5	Niles	kg	1			
6	Transportation	1	1			
7	kolo	gasac	1			
		Number of Handwashing facilities	12			
			TOTAL			

These documents constitute the complete Solicitation package.

3. Validity and Conditions of Bids

- 3.1 The Bidder is bound by his offer for a period of up on agreement from the final date for the submission of Bids.
- 3.2 The Contracting party reserves the right to deal with any Bidder of its choice for any or more parts of the Bid and is not bound either to accept the lowest or any offer or to award any contract.
- 3.3 Failure to deliver the Bid on or before the due date, or failure to comply with the terms, conditions of the Solicitation, will result in the bid being rejected.
- 3.4 The Candidate is required to hold all information pertaining to the solicitation as confidential, and to limit the dissemination of information within its organisation on a need-to-know basis.
- 3.5 Bids will be opened and reviewed by AYUUB bid committee
- 3.6 Orders will be placed by the Form of Contract on the basis of the Bid selected, this RFQ the General Conditions of Contract for Supply Contracts.



4 The Quotations shall arrive in ONE ORIGINAL copy to AYUUB Office- Merka or Mogadishu by hand latest on the 15th of January 2022, 4:30 pm local time.

5 The bid should written; *To: AYUUB NGO Office Mogadishu or Merka*

Bid NO: AYUUB NGO/SOM/2022/UNICEF/ CON/2241

Bid title: Procurement of A), B), C) and D) activities of UNICEF/AYUUB Education project implementation.

FROM:

6 The evaluation of bids will be made confidentially, based on the selection criteria set by AYUUB bid committee.

Should you have queries, questions please address to procurement@ayuubngo.org and give copy to ayuubngo@ayuubngo.org or ayuubngo@yahoo.com

Mohamed Yusuf

Signature

Title: Executive Director

Stamp:

South Central Somalia



Annex A -Bid application form (1)

Date:

Bid no:

Bid Title:

Service/Activity:

Location:

To: AYUUB NGO

We, the undersigned, apply the aforementioned services offered by AYUUB NGO defined the invitation tender notice date and declare that:

- (a) We have examined and have no reservations to the bid Document, including Addendum(s) No(s)...., issued in accordance with Instructions to Applicant.
- (b) We meet the eligibility requirements as stated. Instructions to Applicants, of the invitation bid Document; and we confirm here that we shall apply.
- (c) We understand that you may cancel the proposal/quotation process at any time and that you are neither bound to accept any Application that you may receive nor to invite Applicants to bid for any agreement subject of this tender process, without incurring any liability to the Applicants.
- (g) All information, statements and description contained in the Application are in all respect true, correct and complete to the best of our knowledge and belief.

Signed

Name :

In the capacity of

Duly authorized to sign the Application for and on behalf of:

Applicant's Name
:.....
.....

Address :



Date:

Supplier’s ethical standards (Annex B)

Anyone doing business with AYUUB NGO shall as a minimum meet the ethical standards as listed below, or shall positively agree to the standards and be willing to implement changes in their organization.

Name of supplier/company: _____

CONDITIONS RELATED TO THE WORKPLACE:

We verify the following:

1. That no workers in our company will be forced, bonded or involuntary prison workers.
2. Workers shall not be required to lodge “deposits” or identity papers with their employer and shall be free to leave their employer after reasonable notice.
3. Workers, without distinction, shall have the right to join or form trade unions of their own choosing and to bargain collectively.
4. Children and young persons under the age of 18 shall not be engaged in work which is hazardous to their health or safety, including night work.
6. There shall be no discrimination at the work place based on ethnic background, religion, age, disability, gender, marital status, sexual orientation, union membership or political affiliation.

7. Measures shall be established to protect workers from sexually intrusive, threatening, insulting or exploitative behavior, and from discrimination or termination

Of employment on unjustifiable grounds, e.g. marriage, pregnancy, parenthood or HIV status.

8. Physical abuse or punishment, or threats of physical abuse, sexual or other harassment and verbal abuse, as well as other forms of intimidation, shall be prohibited.



9. Steps shall be taken to prevent accidents and injury to health arising out of, associated with, or occurring in, the course of work, by minimizing, so far as is reasonably practicable, the causes of hazards inherent in the working environment.

10. Wages and benefits paid for a standard working week shall meet, at a minimum, national legal standards or industry benchmark standards, whichever is higher. Wages should always be enough to meet basic needs.

11. All workers shall be provided with a written and comprehensible contract outlining their wage conditions and method of payments before entering employment.

12. Working hours shall comply with national laws and benchmark industry standards, whichever affords greater protection. It is recommended that working hours do not exceed 48 hours per week (8 hours per day).

13. Workers shall be provided with at least one day off for every 7 day period.

14. All workers are entitled to a contract of employment that shall be written in a language they understand.

15. Workers shall receive regular and documented health and safety training, and such training shall be repeated for new workers.

16. Access to clean toilet facilities and to potable water, and, if appropriate, sanitary facilities for food storage shall be provided.

17. Accommodation, where provided, shall be clean, safe and Adequately ventilated, and shall have access to clean toilet facilities and potable water.

18. No Deductions from wages shall be made as a disciplinary measure.

19. Obligations to employees under international conventions and social security laws, and regulations arising from the regular employment relationship, shall not be avoided through the use of short term contracting (such as contract labour, casual labour or day labour), sub-contractors or other labour relationships.

20. All workers shall be provided with a contract of employment that shall be written in a language they understand.

21. Hazardous chemicals and other substances shall be carefully managed in accordance with documented safety procedures.

CONDITIONS OUTSIDE THE WORKPLACE:

1. Production and extraction of raw materials for production shall not contribute to the destruction of the resources and income base for marginalized populations, such as in claiming large land areas or other natural resources on which these populations are dependent.



2. Environmental measures shall be taken into consideration throughout the production and distribution chain ranging from the production of raw material to the consumer sale. Local, regional and global environmental aspects shall be considered. The local environment at the production site shall not be exploited or degraded by pollution.
3. National and international environmental legislation and regulations shall be respected.

Relationship with the supplier and AYUUB NGO staff members:

1. Is there any potential conflict of interest between you and your company with any AYUUB NGO staff member? A conflict of interest can be due to a relationship with a staff members such as close family etc.

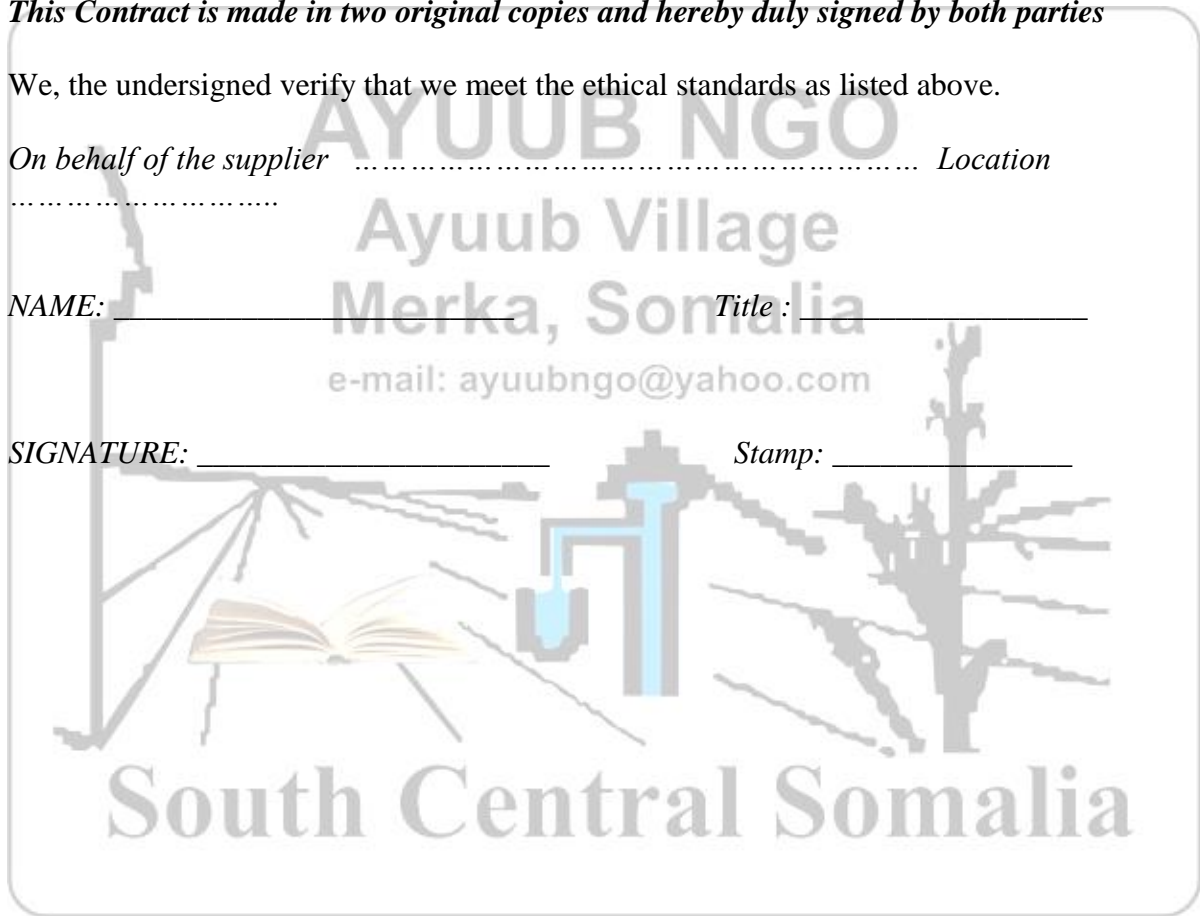
This Contract is made in two original copies and hereby duly signed by both parties

We, the undersigned verify that we meet the ethical standards as listed above.

On behalf of the supplier Location

NAME: _____ Title: _____

SIGNATURE: _____ Stamp: _____



INSERT LOGO
Technical and Financial Proposal Form (Annex C)

Company Contact details:

Email:

Telephone:

Address:

Subject: Quotation

Date:

Bid no:

Bid Title:

Service/Activity:

With the reference of invitation bid dated our is pleased to submit its quotation offer. A) Construction temporary learning spaces to 8 classrooms

A) Rehabilitation of 8 classroom installation with ramps to improve entrance for children with disability

Rehabilitation of 8 classroom installation with ramps to improve entrance for children with disability						
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3	Tawulo due ameze	pcs	1			
4	Maysmurale	pcs	30			
5	Steyli	ligajo	4			
6	Nails n.4	kg	3			
7	Nails n.5	kg	2			
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21	Rakiis	Pcs	14			
22	Nuurad	loor	3			
23	Manodopara	N	\$1			
				Number Classrooms	8	
Total Cost of the Activities						

B) Repairing 234 destroyed school furniture

Repairing destroyed school furniture/ 234						
No	Item discription	UoM	qty	Unit cost per each	Total	Remarks
1	Tawulo	pcs	2			
2		kg				
3	Musmar	n.6	0.5			
4	Musmar	kgn.4	0.5			
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6	Koolo Caano	pcs	1			
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8	Manodopara		1			
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			Total chairs and Tables	234		
Ground TOTAL						

C) Rehabilitation/ construction and installation ramps for 12 gender friendly latrine to improve the entrance for CWD

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15	Tubo rubeneto	Pcs	3			
16	Parrel	pcs	3			
17	Manadopera		1			

	Number of Latrines	12	
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Ground TOTAL

D) Repairing/Installation 12 handwashing facilities

Repairing/Installation handwashing facilities						
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2	Rubuneto	pc	1			
3	Mana dobaro	N	1			
4	steeli	pc	1			
5	Niles	kg	1			
6	Transportation	1	1			
7	kolo	gasac	1			
Number of Handwashing facilities			12			
TOTAL						

We confirm that the offered quotation can be valid up to days.

Yours sincerely
 Name:

Title:

Company:
 Signature

Stamp:



COMPANY BANK DETAILS SHEET

Please complete the table below for your company bank details- Use the same format

Name of Bank:	
Bank Branch:	
Account Number:	
Account Name:	
Account Currency: USD	
Email Address:	
Company Name: ...	

Address:

City

Please take a moment to help us know your experience at -----

When you're done, please send the form back to AYUUB NGO. [Complete the form in a soft format.](#)

General Questions

1. When was this company established?	2. Does this company have other branches? If yes, where are they located?
3. What do you typically make business?	4. How many staff does the company have?
5. In which state was the company registered?	6. How long do you wish the company term of an appointment to be?
7. Name the business activities you carry out and the areas you work.	8. Any other documents you have to show the company's' history

Product Quality and Price

How often does your company/business center control the quality of its products?	How do you rate your business?Consistent high qualityGenerally goodQuality varies dailyPoor quality
How often do people rate your company items? Consistent high qualityGenerally goodQuality varies dailyPoor quality	



Service and Environment

How long did the customers wait for the order to be taken?

-Immediate service
-Less than 1 minute
-1 to 3 minutes
-More than 3 minutes

How often do you treat with the waster products from your business program?

How would you rate the staff?

-Friendly and helpful
-Average
-Varies on each visit
-Poor service

Do you have store? If yes, is the store clean and inviting?

Additional Comments

Ayuub Village
Merka, Somalia
e-mail: ayuubngo@yahoo.com

About Company Owner

Name _____

Address _____

Phone _____

Email _____

May we add you to our mailing list for future collaborations? Yes No

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Thank you for your participation!